



To: General Purposes Licensing Committee

Date: 19 May 2015

Report of: Head of Law and Governance

Title of Report: Appointment of Sub-Committees

Summary and Recommendations

Purpose of report: To establish Sub-Committees for the 2015-16 Council Year to deal with the casework flowing from the Committee's own responsibilities.

Report approved by:

Legal: Daniel Smith

Policy Framework: Not applicable

Recommendations: The Committee is RECOMMENDED to:-

- 1) establish a Hackney Carriages and Private Hire Licensing Sub-Committee for the Council Year 2015-16, agree its powers and duties and appoint members to it on the basis of political balance;
- 2) establish a Licensing and Registration Sub-Committee for the Council Year 2015-16, agree its powers and duties and appoint members to it on the basis of political balance;
- 3) agree that substitution is permitted on the two sub-committees but that substitutes must be from the Committee itself.

1. For the 2014-15 Council Year the Committee established two sub-committees, a Hackney Carriages and Private Hire Licensing Sub-Committee and a Licensing and Registration Sub-Committee. This report recommends the re-establishment of both sub-committees.

HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING

2. The powers and duties of a Hackney Carriages and Private Hire Licensing Sub-Committee are set out in **Appendix 1** to this report. The Sub-Committee is essentially a body that deals with casework.
3. Last year it was agreed that any member of the Committee may act as substitute and it is recommended that this continue. The Sub-Committee should be politically

balanced. If three members are appointed to serve on it this year, the political balance will need to be 2 Labour and 1 Liberal Democrat members. If the Committee wishes to appoint a different number of members, I will report orally on the political balance requirement.

4. Dates have been set for meetings of the Sub-Committee and are set out in **Appendix 1**.

OTHER LICENSING MATTERS

5. The powers and duties of a Licensing and Registration Sub-Committee are set out in **Appendix 2** to this report. The Sub-Committee is essentially a body that deals with casework.
6. Last year, four members were appointed to the Sub-Committee. The Sub-Committee should, be politically balanced. If four members are appointed to serve on it this year, the political balance will need to be 2 Labour and 1 Liberal Democrat and 1 Green member.
7. No dates have been fixed for the Sub-Committee. Its business cannot be predicted. It will meet as and when required.

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HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING SUB-COMMITTEE

Powers and Duties

1. To deal with cases concerning applicants for or holders of taxi, private hire or other driver or vehicle licences brought to the sub-committee by officers
2. To decide taxi and private hire and other vehicle, driver and operator licence applications when the applicant has a conviction and the relevant service head has concerns about the nature of the offence or the applicant or the vehicle may not be suitable for some other reason
3. To withdraw and suspend licences for taxis and private hire and other vehicles and their drivers and operators.

Dates of Meetings (all at 5.00 pm)

Monday 1 June 2015
Monday 13 July 2015
Monday 24 August 2015
Monday 5 October 2015
Monday 16 November 2015
Monday 14 December 2015
Monday 25 January 2016
Monday 14 March 2016
Monday 25 April 2016

LICENSING AND REGISTRATION SUB-COMMITTEE

1. To decide sex establishment licence applications when there are objections
2. To decide street trading applications that are for longer than three months.
3. To decide applications to renew street trading permissions when there has been a complaint about the trader, or the trader has broken the conditions of their street trading permission in the past year or where there is competition for a vacant approved site.